

HANOVER TOWNSHIP
BOARD OF COMMISSIONERS

APRIL 14, 2021

****MINUTES****

The Hanover Township Board of Commissioners conducted a public meeting on April 14, 2021 at the Municipal Building, 1267 Sans Souci Parkway, Hanover Township, Luzerne County, Pennsylvania. The Chairman called the meeting to order at 7:00 PM.

PRESENT: Commissioners George Andrejko, Albert Bagusky, George Bowers, William Howatt, Ronald Krushnowski, Jeffrey Lewis.

ABSENT: Commissioner Russell Davis.

LUZERNE COUNTY DISTRICT ATTORNEY SAMUEL M. SANGUEDOLCE
Addressed the Board of Commissioners.

DEPARTMENT REPORTS

SECRETARY'S REPORT

Motion by Lewis, secc. Krushnowski that the Secretary's Report for the month of March 2021 be accepted and filed. The report indicated that Executive Session of the Board was conducted on March 10, 2021 to discuss personnel and possible litigation. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

MANAGER'S REPORT

Motion by Lewis, secc. Krushnowski that the Manager's Report for the month of March 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

DEPARTMENT REPORTS

Motion by Lewis, secc. Krushnowski that the reports from the Police, Road, Sewer, Fire Department, Code Enforcement Office and Health Officer for the month of March 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

TREASURER'S REPORT

Motion by Lewis, secc. Krushnowski that the Treasurer's report for the months of February 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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MINUTES OF MEETING OF MARCH 10, 2021

Motion by Lewis, secc. Krushnowski that the minutes of the meeting of March 10, 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

COMMUNICATIONS

Motion by Lewis, secc. Krushnowski that the communications for the month of March 2021 be accepted and filed. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

HIRING – TEMPORARY LABORERS

Motion by Lewis, secc. Krushnowski that Jerry Dunn, Kyle Kowalski, Joseph Scudder & Zachary Koszak be hired as a temporary laborer in the Public Works Department effective April 14, 2021 to May 13, 2021 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

HIRING – TEMPORARY FIRE TRUCK DRIVERS

Motion by Lewis, secc. Krushnowski that Raymond Masher, John Marczak, Dwayne Taggart, Dan Wegrzynowicz, Robert Williams, John Engleman, Sean Reilly, Bill McDaniels, Dan Harkenreader & Jeff Sebecky be hired as temporary as needed drivers in the Hanover Township Fire Department at the North Station, South Station and Headquarters effective April 14, 2021 to May 13, 2021 at a rate of \$12.00 per hour for a maximum of twenty eight (28) hours per week, per individual. Total of all combined temporary as needed drivers shall not exceed ninety (90) hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

APPOINTMENT – RIGHT TO KNOW OFFICER

Motion by Lewis, secc. Krushnowski to appoint Samuel Guesto, Jr. as the Hanover Township Right to Know Officer effective April 14, 2021. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

HIRING – PART TIME CODE OFFICE EMPLOYEE

Motion by Lewis, secc. Krushnowski that Jamie Yurkoski be hired as a part time Code Office Employee at a rate of \$12.00 per hour for a maximum of 28 hours per week. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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HIRING – CROSSING GUARD

Motion by Lewis, secc. Krushnowski that Robert Pierce be hired as a Crossing Guard as per the daily rate and subject to review and approval of all necessary documentation by Police Chief Albert Walker. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

APPOINTMENT – PLANNING COMMISSION

Motion by Lewis, secc. Krushnowski that Tom Nealon be appointed to the Hanover Township Planning Commission effective April 14, 2021 through 12-31-2023 to fill a vacancy. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

INVOICES – BORTON LAWSON ENGINEERING

Motion by Lewis, secc. Krushnowski to authorize the payment of Township Engineer Borton Lawson Invoices referenced as 2021 – 5,6 &7 for various projects in the amount of \$6,477.84. These will be paid through various funds and grants. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

INVOICES– BHW INSPECTIONS, LLC

Motion by Lewis, Krushnowski to approve Invoice No. H2003 in the amount of \$5,349.00 to BHW Inspections, LLC for plan examinations on several projects within Hanover Township. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

AUTHORIZATION – SPRING CLEAN UP/PICK UP, PAPER SHREDDING EVENT AND E-CYCLING EVENT.

Motion by Lewis, secc. Krushnowski to authorize the Hanover Township 2021 Spring Clean Up/Pick Up on May 15, 22, 29, and the Paper Shredding/E-Cycling on August 21 events along with advertising and hiring of qualified Luzerne County Solid Waste Department vendors to assist with holding these for reimbursement purposes. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

APPROVAL – WAIVING OF FEES

Motion by Lewis, secc. Krushnowski to approve, upon the request of Chief Temarantz, the waiving of all fees related to the new roof construction at the Newtown Fire House/North Station. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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RESOLUTION NO. 007-2021 – ZONING ORDINANCE ACTION

Motion by Lewis, secc. Krushnowski to approve Resolution No. 007-2021 relative to a Specific Findings Curative Amendment for short term rentals. On the motion the following voted yes: Andrejko, Bagusky, Howatt, Krushnowski, Lewis. MOTION CARRIED.

ORDINANCE NO. 003-2021 – LOCAL ECONOMIC REVITALIZATION TAX ASSISTANCE (LERTA) FOR EARTH CONSERVANCY LAND KNOWN AS HANOVER BLISS I, II & III

Motion by Lewis, secc. Krushnowski pursuant to Pennsylvania's Local Economic Revitalization Tax Assistance (LERTA) Act to approve a tax abatement by way of the proposed Ordinance No.003-2021 which establishes the boundaries of a Local Economic Revitalization Tax Assistance area consisting of approximately 38 acres of property also known as the Earth Conservancy Hanover Bliss I, II & III site and was the subject of a duly advertised public hearing before the Board on April 14, 2021, and which incorporated the exhibits introduced at that hearing and which identified the LERTA exemption schedule and application procedures be adopted as advertised. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

AUTHORIZATION TO ADVERTISE

Motion by Lewis, secc. Krushnowski that the Township Secretary, with input from the Township Engineer, is authorized to advertise for the Lee Park Avenue and Elk Street Improvements Project. A Luzerne County Community Development Grant will be utilized to assist pay for this project. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

AUTHORIZATION TO ADVERTISE

Motion by Lewis, secc. Krushnowski that the Township Secretary, with input from the Township Engineer, is authorized to advertise for the Woodview Drive and Countrywood Drive Improvements Project. Luzerne County Community Development funds will be utilized to assist pay for this project. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

AUTHORIZATION TO ADVERTISE

Motion by Lewis, secc. Krushnowski that the Township Secretary, with input from the Township Engineer, is authorized to advertise for the Water and Gas Utility Line Project. Capital Funds will be utilized to pay for this project. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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AUTHORIZATION TO ADVERTISE

Motion by Lewis, secc. Krushnowski that the Township Secretary, with input from the Township Engineer, is authorized to advertise for the Newport Street Stormwater Line Improvements Project. Stormwater Municipal funds will be utilized to assist pay for this project. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

APPROVAL – SEWAGE PLANNING MODULE 1057 HANOVER STREET

Motion by Lewis, secc. Krushnowski that upon the recommendation of the Township Engineer, to approve the request for sewage conveyance capacity for 1057 Hanover Street and that the Chairman is authorized to sign all related documents. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

AUTHORIZATION – CIVIL SERVICE COMMISSION PROCEEDINGS

Motion by Lewis, secc. Krushnowski to authorize the Civil Service to convene for Police and Fire Department proceedings. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

APPROVAL – GOLDEN BUSINESS MACHINES

Motion by Lewis, secc. Krushnowski to approve services from Golden Business Machines in the amount of \$3,900.00 for Information Technology consulting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

ADD ON MOTION – HONDRO TRUCKS

Motion by Lewis, secc. Krushnowski to approve payment to Hondro Ford, Costars contract No 25-006, in the amount of \$94,698.80 for two Ford 250 trucks with plows and salt spreaders. These will be paid for by liquid fuels and capital funds as authorized at the November 202 meeting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

ADD ON MOTION – COMMUNITY BENEFIT AGREEMENT

Motion by Lewis, secc. Krushnowski to approve the Community Benefit Agreement with Northpoint Development and that the Chairman is authorized to sign all documents. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

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ADD ON MOTION – ACCEPTANCE OF RESIGNATION

Motion by Lewis, secc. Krushnowski to accept the resignation of Dwayne Taggart from the Hanover Township Fire Department Deputy Fire Chief position, effective April 14, 2021. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

ADD ON MOTION – HIRING SUMMER TEMPORARY WORKERS

Motion by Lewis, secc. Krushnowski to hire Connor Quaglia, Edwin Murphy & Brett Stevens as summer laborers in the public works department effective May 3, 2021 at a rate of \$10 per hour for a maximum of 28 hours per week. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

BOARD ANNOUNCEMENT - MAY MEETING DATE

The May Work Session and Public Business Meeting will be held on Wednesday, May 19, 2021.

ADJOURNMENT

Motion by Lewis, secc. Krushnowski to adjourn the meeting. On the motion the following voted yes: Andrejko, Bagusky, Bowers, Howatt, Krushnowski, Lewis. MOTION CARRIED.

Jennifer Dukes, Secretary